

**Volunteer Program**  
**Teacher Reference Form**



**Instructions**

**STUDENT:** The Catawba Valley Medical Center Volunteer application process requires two teacher references. Please give this form to one of your current teachers. This form will not be returned to you. Your teacher will submit the form directly to the guidance counselor or intern coordinator.

**TEACHER:** Please evaluate this student in the following areas to assist us in determining their qualifications for serving as a Volunteer. Submit this form directly to the guidance counselor or intern coordinator. For Home Schooled students submit to teacher/parent in sealed envelope. This process ensures confidentiality is maintained.

Questions? Please contact Human Resources at CVMC: 828.326.3359

**Thank You!**

**Student Information**

<b>Student Name</b>	<b>School Name</b>	<b>Date</b>

**Reference Information**

*Please use the following rating scale to assess this student in each category*

Unsatisfactory	Below Average	Average	Above Average	Outstanding
1-2	3-4	5-6	7-8	9-10
◆ Demonstrates ability to work with others			◆ Demonstrates honesty and integrity	
◆ Uses good judgment			◆ Has effective written communication skills	
◆ Shows initiative			◆ Has effective oral communication skills	
◆ Enjoys challenges			◆ Has excellent attendance	
◆ Accepts responsibility			◆ Shows enthusiasm for learning	
◆ Maintains positive attitude			◆ Displays maturity	
◆ Accepts constructive feedback			◆ Can be a positive role model for others	
◆ Produces quality work			◆ Is adaptable/flexible	
◆ Has high degree of self-discipline			◆ Utilizes good time management	

<b>Question</b>	<b>Yes</b>	<b>No</b>
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◆ Is this student trustworthy?		
Comments:		

◆ Is there any reason this student should not be considered for the Volunteer program?		
Comments:		

◆ Please share information regarding this student that will be helpful in the Volunteer Selection Process.		
Comments:		

**Teacher Information**

<b>Class Type</b>	<b>School Name</b>
<b>Name</b>	<b>Date</b>
<b>Signature</b>	